

PITCH

- a-g** insert note at given pitch (within a 4th of previous pitch)
- A-G** add note to current chord
- ↑** transpose note(s) up one diatonic step
- ↓** transpose note(s) down one diatonic step
- ctrl-↑** transpose note(s) up one octave
- ctrl-↓** transpose note(s) down one octave
- shift-↑** transpose note(s) up one semitone
- shift-↓** transpose note(s) down one semitone
- space** replace current note with rest

ACCIDENTALS


- toggle flat sign before note(s)
- +** toggle sharp sign before note(s)
- =** toggle natural sign before note(s)
- _** toggle double-flat sign before note(s)
- *** toggle double-sharp sign before note(s)
- z** enharmonic accidental change (C# ⇌ Db)

RHYTHM

- [** make note/chord shorter
-]** make note/chord longer
- ,** toggle tie to next note
- .** toggle augmentation dot on note/chord

SELECTION/EDITING

- ctrl-x** cut selection (replace with rests)
- ctrl-c** copy selection
- ctrl-v** paste selection (starting at cursor)
- ctrl-z** undo last change (multiple history)
- ctrl-y** redo last change (multiple history)
- r** repeat current selection (insert immediately after current selection)
- ctrl-click** add a specific item to selection
- shift-click** add region on left/right to selection
- shift-→/←** extend/contract selection on right side of current selection
- click-drag** (on current selection): move selection to another location, leaving rests
- ctrl-drag** (on current selection): copy selection of music to another location
- esc** deselect music (or click in whitespace outside of music)
- click** (on white space in a staff): select whole measure in staff
- click** (above system): select whole measure in system
- click** (before a staff): select entire staff, from start to end of music

On Apple OS X computers, use the  key in place of ctrl.

GUITAR TAB

- F1-F6** insert note on given string 1-6
- shift F1-F6** add note to string 1-6
- ↑/↓** move selected notes one fret up/dn
- shift-↑/↓** move selected notes one string up/dn
- 0-9** enter fret number

BEAMING

- {** break/join beaming to previous note/rest
- }** break/join beaming to next note/rest

ARTICULATIONS

- :** toggle tenuto on selected note(s)
- ;** toggle staccato on selected note(s)
- '** toggle accent (>) on selected note(s)
- "** toggle strong accent (Λ) on selected note(s)
- ^** toggle fermata on selected note(s)/rest(s)

Other articulations added by clicking on edit menu: staccatissimo (▼), closed (+), harmonic(○), up bow (∨), down bow (⊓).

DYNAMICS / EXPRESSIONS

- <** add cresc. under current note, ending at next note or end of selection
 - >** add decresc. under current note, ending at next note or end of selection
 - s** add slur starting on current note and ending at next note or end of selection
 - double-click** (on expression): edit expression mark
 - ctrl-e mf ↵** insert a *mf* dynamic marking under current note
- expressions:* ppp, pp, p, mp, mf, f, ff, fff, cresc., dim., sf, sfz, rfz, fz. other text = place expression text in italic font.

PLAYBACK

- p** play music from start (press p/P to stop)
- P** play music from current measure to end

TEXT / LYRICS

- ctrl-L** start entering lyrics on current note
- t text tab/esc** insert "text" above current note, such as "Allegro"
- double-click** edit lyric syllable/text

TUPLETS

- ↷ press right arrow key to next rest ↷ set rhythm of the rest to tuplet base, then press ↷ 3 for triplets ↷ 4 for 4:3 rhythms ↷ 5 for quintuplets ↷ 6 for sextuplets ↷ 7 for septuplets.

FORMATTING

- ↵** force a system break (new line of music)
- shift-↵** force a new page

To manually change width of measure, *click-drag* on barlines. To cancel manual formatting, go to menu *View* ▸ *Reset Measure Layout*.

- View* ▸ *Page Layout* view music arranged on pages (default)
- View* ▸ *Strip Layout* view musical system as single continuous line

CHORDS / FINGERING / ENDINGS

- k text tab/esc** insert chord text above current note, where examples for text are given below.

For special formatting in chords, add {{ before and }} after chord text, then typing !text! will convert text to a smaller font, and ^text^ will make text superscript.

chord labels	functional chord labels	fingering/figured bass	special functions
Bb	V+	2	— (underlines)
F5 3	vii ^o 6	4-3	<u>1.</u>
Amin7b5	V7	1 3 5	<u>2.</u>
C#MAJ7	bII6	6 4	{{#}}
G7(b9,b13)	IV6 4	\6	{{}}
Bb7(b9 \$13)	d min: v6 5	7 b5	{{@}}
A7/E	Fr6	=	